

## **KFGA GENERAL RULES**

Maintenance of any kind takes precedence over individual shooting. If in progress, the range or club will be closed until completed.

1. All shooters must sign in and out on each range, specifying membership number, time in, time out, gun caliber and names of guests, if any.
2. Members are responsible for actions of their guests. A maximum of two guests is permitted.
3. Your membership card must be visible at all times.
4. Shooting hours are 10 AM (except scheduled events) to sunset (sunset time is posted on each range).
5. Do not handle firearms behind firing line. Concealed carry firearms must be unloaded while on club property.
6. Do not handle firearms when people are down range.
7. Alcoholic beverages are prohibited on KFGA property.
8. Ear and Eye protection is required on all shooting ranges.
9. Infractions may result in suspension or revocation of membership privileges.
10. Report infractions of these and any other rules to any Officer or Board member.
11. Clean up your trash before leaving the range.
12. Firearms shall be cased or flagged, unloaded, with actions open until on the firing line.
13. Guests must sign a one-day wavier.

## **EXHIBIT A**

### **Glossary of Terms**

Full Member - any member that pays an undiscounted dues amount. Full members can run for office and vote, provided all other qualifications are met.

Joint Members - To be an eligible couple\* both individuals must be at least 19 years of age and live at the same address. Joint members are considered Full members but receive a discounted dues rate.

\*married couple or unmarried couple living together in a long-term relationship that resembles a marriage.

Flagged – this is in reference to the use of chamber flags. When not on the firing-line firearms that are not cased must have a chamber flag inserted in the open breech.

Senior membership type – was a valid membership -type for those 65 and older. This category is grandfathered.

Membership-Year – membership begins on January 1<sup>st</sup>, provided dues have been received, and ends on December 31<sup>st</sup> of the same year.

Member-in-Good-Standing – One whose dues are paid on-time and has had no range infractions in the last membership-year.

Annual meeting – meeting of the organization held in November.

Regular meeting – monthly meeting of the organization (the General Membership Meeting)

Board meeting – Meeting of the Executive Committee held prior to the regular meeting.

Any words not defined shall carry their usual and customary meanings.

# CONSTITUTION

## Article I [ NAME ]

Section 1. Kimberton Fish & Game Association is the name of the corporation, a nonprofit corporation founded in 1947 within the provisions of the Non-Profit corporation law of 1933, P.L289, and the amendments and supplements there to.

## Article II [ OBJECTIVES ]

Section 1. The objectives of this organization shall be as follows:

- To advance the protection, propagation and conservation of fish, game and birds in both state and nation
- To assist in the enforcement of fish, game and forestry laws and to produce the enactment of laws for the preservation of fish, game and forest
- To do everything possible to prevent the pollution of our water courses from the standpoint of public health, scenic beauty, and economic measures
- To restore fish and game life
- To prevent the malicious destruction of property by hunters and fisherman, and to assist in the prevention of forest fires
- To interest and educate the general public in the vital necessity for restoration
- To bring about more friendly relations between sportsman and landowners and to encourage the study and to record the natural history of fish and genus species
- To maintain a clean and wholesome out-of-doors in which to grow responsible American sportsman
- To encourage the practice of organized rifle, pistol, shotgunning and archery competition and to support and direct a program of firearm education safety for all members of our community and to foster in them an appreciation of our constitutional guarantees regarding the bearing of firearms and the responsibilities and duties derived therefrom

**Article III**  
**[ORGANIZATION]**

**OFFICERS**

- Section 1. The officers shall consist of the President, Vice-President, Recording Secretary, Treasurer and Membership Secretary.
- Section 2. The President, Vice-President, Recording Secretary, Treasurer and Membership Secretary shall be elected for a term of one year but may be eligible for re-election if qualified by the satisfactory discharge of their duties in office.
- Section 3. Terms will commence on the second Thursday in January.

**EXECUTIVE COMMITTEE**

- Section 1. The Executive committee shall consist of eleven (11) members: five (5) officers of the club and six (6) Board members. The Board members shall be elected for a term of two (2) years. Three (3) Board members will be elected in even years and three (3) will be elected in odd years.
- Section 2. Terms will commence on the second Thursday in January.
- Section 3. The executive committee shall meet monthly prior to the monthly meeting of the organization.

**Article IV**  
**[ DUTIES OF OFFICERS & BOARD MEMBERS]**

**PRESIDENT**

- Section 1. It shall be the duty of the President to: (a) preside at all meetings of the organization and Executive Committee, (b) appoint, subject to the approval of the Executive Committee, all standing committees, and shall be an ex-officio member of all committees, (c) preserve order and decorum, (d) enforce the constitution and the by-laws, (e) cast the deciding vote when both sides are evenly divided on an issue except in the election of officers, and (f) call special meetings in accordance with the provisions of the by-laws.

**VICE-PRESIDENT**

- Section 2. In the absence of the President, the Vice-President shall preside and perform all of the duties of the President.

## **RECORDING SECRETARY**

Section 3. It shall be the duty of the Recording Secretary to keep a complete record of the proceedings of the Organization; to maintain a complete and current record of all real property, land surveys, articles of incorporation, the charter, and other official documents of the Organization.

## **TREASURER**

Section 4. The Treasurer shall collect all monies due the organization and have charge of all funds and securities of the Organization, keeping accurate account thereof and all liens, tax liabilities, insurance, bonds, and securities subject at all times to inspection by the Executive Committee. He/She shall submit at all regular meetings of the Executive Committee and the membership a statement of the financial condition of the Organization, showing all receipts and disbursements during the preceding period. He/She shall deposit all monies of the Organization in such bank as the Executive Committee shall approve. A complete year end audit shall be accomplished by the second quarter of the calendar year. The audit committee shall consist of three (3) members appointed by the President.

## **MEMBERSHIP SECRETARY**

Section 5. The Membership Secretary shall handle all duties in connection with memberships and maintain membership records. He/She shall handle any other duties as may be required by the Executive Committee and the President as regards to membership.

## **EXECUTIVE COMMITTEE**

Section 6. The Executive Committee shall have general supervision and control of all activities of the club. A quorum shall consist of eight (8) members.

Section 7. The Executive Committee shall have the power to forfeit or suspend membership of any member, including LIFE, and deny him/her the use of the organization facilities for any conduct, which in its judgment may endanger the welfare, interest, good order or character of the organization. Such as, but not limited to, any member convicted of a felony, major game law violation carrying a three-year suspension, destroying club property, fraud within the club, or a member brought to the board for major safety violations of the ranges. Such a member shall have the opportunity of being represented before the committee and shall be advised of the action to be considered by means of certified mail at least five (5) days prior to such consideration.

Section 8. If any member of the Executive Committee or officer resigns or is otherwise unable to fill the duties of His/Her office or fails to attend three (3) consecutive Board meetings without reasonable excuse, the Executive Committee shall have the power to declare a vacancy and to fill said vacancy until the next election.

- Section 9. In the event of the absence of the President and Vice-President, the following line of succession to the chair shall prevail; Recording Secretary, Treasurer, Membership Secretary. In the event that none of the forgoing officers be present, the members of the Executive Committee present shall elect one of their members to preside.
- Section 10. The Executive Committee shall review the club's insurance policies and by-laws at least every five (5) years.

**Article V**  
**[ MEMBERSHIP ]**

- Section 1. The Executive Committee shall serve as the Membership Committee and shall prescribe both the procedure and criteria for new membership. Application for membership shall be decided upon a majority vote of the Executive Committee.
- Section 2. Junior members may be eligible from their 12<sup>th</sup> to 18<sup>th</sup> Birthdays.
- Section 3. To apply for a Life membership a candidate must have been a Full, Joint or Senior member in good standing for a period of at least five (5) consecutive membership-years. Applicants must appear before the Board to request a Life membership.
- Section 4. Membership shall consist of the following:
- Full 18 years of age or older
  - Joint (see glossary)
  - Junior members, 12 to 18 years of age, progeny of a Full or Joint member
  - Active-Duty military
  - Life members
  - *Senior members (grandfathered)*

**Article VI**  
**[ AMENDMENT ]**

- Section 1. This constitution may be amended from time to time at any regular meeting or special meeting of the membership, provided that notice is given at two (2) previous meetings of the club before action is taken. Two-thirds vote of the members present will decide. Copies of the amendments are to be posted in the clubhouse at least one meeting prior to the vote.

# **BY LAWS**

## **Article I [ DUES ]**

- Section 1. The annual dues will be set by the Executive Committee at the September Board meeting prior to the annual meeting. Life membership will be ten times the annual Full membership dues at the time of application for life membership. Members who have served as officers or board members for a period of at least eight (8) consecutive years shall be granted Life Membership status.
- Section 2. Notice regarding dues shall be available by October 31st and payable in advance through December 31 (postmarked or paid) of the coming year. Failure to receive dues by December 31 will indicate a forfeiture of membership.

## **Article II [ MEETINGS ]**

- Section 1. The monthly meeting of the Organization shall be held on the second Thursday of the month. At these meetings the officers and committee chairman shall make their monthly reports. The installation of newly elected officers shall take place at the meeting on the second Thursday of January.
- Section 2. Special meetings may be held at any time at the call of the President or Executive Committee, or upon written request of twenty-five (25) members in good standing. Only such business as may be designated in the call shall be considered at any special meeting.
- Section 3. Twenty-five (25) members, in good standing, present at any regular meeting or special meeting shall constitute a quorum.

## **Article III [ COMMITTEES ]**

- Section 1. The standing committees shall be Membership, Trap, Rifle, Safety, Building and Grounds, Pistol. The safety committee shall consist of the Executive Committee.
- Section 2. At the August Board meeting the President shall appoint a Nominating Committee whose duty shall be to name at least one candidate for each Executive Committee office to be filled at the next annual meeting. At the October General meeting prior to the annual meeting, additional nominations may be made by members from the

floor. The Nomination Committee shall report to the Executive Committee and general membership at the October meetings.

**Article IV**  
**[ ELECTIONS ]**

- Section 1. Members of the Executive Committee shall be elected at the annual meeting.
- Section 2. In the event of a tie vote regarding election of officers, a run-off election by means agreeable to both parties shall prevail.
- Section 3. No member shall be nominated for more than one office simultaneously.
- Section 4. Candidates for a Board position must have been a *FULL, JOINT, LIFE, or SENIOR* member in good standing for a period of at least two (2) consecutive Membership-years and have attended at least six (6) General Membership meetings in the preceding 12 months.
- Section 5. To be eligible to serve as an officer a candidate must have served as a Board member for at least one (1) membership-year immediately preceding their nomination<sup>4</sup> and possess and/or demonstrate the qualifications appropriate for the office being sought.
- Section 6. The nominee for such office shall submit his/her qualifications to the membership at the meeting prior to the annual meeting. No nomination of any person in absentia shall be accepted without receipt of written notice of his/her acceptance of said nomination and if required, written evidence of qualifications for the office being sought, at the meeting prior to the annual meeting.
- Section 7. Eligibility to vote in the annual election:
- Members shall be in possession of a valid membership card for the current year.
  - Only Full, Joint, Life and Senior members shall be eligible to vote.



**Article V**  
**[ KEYS ]**

Section 1. Members in good standing for one (1) membership-year may apply to the Executive Committee for a key to the clubhouse. After approval by the Executive Committee and for a one-time fee a key will be issued. The fee will be set by the Executive Committee. The key program will be terminated for any individual for an infraction of club rules or regulations.

**Article VI**  
**[ AMENDMENTS ]**

Section 1. These By-Laws may be amended from time to time at any regular meeting or special meeting of the membership, provided that notice is given at two (2) previous meetings of the club before action is taken. Two-thirds vote of the members present will decide. Copies of the amendments are to be posted in the clubhouse at least two meetings prior to the vote.

Section 2. No amendment or addition to these by-laws may be inconsistent with or to the contrary of the Constitution of this Organization or the laws of the State under which it is organized.

Section 3. No individual or organization shall conduct a for-profit business on the premises of Kimberton Fish & Game Association without the express permission granted by the Board of Directors. Those individuals wishing to do so must approach the Board of Directors at the regularly scheduled monthly Board Meeting with a formal request. The Board will discuss the request and render a decision after which the party requesting permission will be notified.

**Article VII**  
**[ DISSOLUTION ]**

Section 1. At such time as this Organization Shall be dissolved, it will be the responsibility of the Executive Committee, subject to the majority approval of the membership, to determine how the physical and capital assets of the Organization shall be disbursed.

Section 2. No asset or assets of the Organization shall ever inure to the benefit of any member of the Organization or any other individual.

*Terms used in this document are defined in the attached Glossary of Terms (see Exhibit A). The glossary may be updated separately as circumstances warrant.*

Kimberton Fish & Game Association  
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